



WLF 2015-2016 Call for Nominations

Nominations must be received by 5:00 p.m., March 27, 2015

Position Description

The **WLF Board of Directors** is responsible for setting the strategic direction for the organization's support of the advancement of women in leadership roles. It is through the WLF Board of Directors that every member is represented in the governance of the organization. And, it is by the direct election of our Directors that each member exercises its ultimate control over the organization.

Specific Duties

- Develop and approve the association's long-term strategic plan;
- Oversee matters affecting the Association as they relate to policy;
- Review and approve the annual budget;
- Approve all proposed amendments to the Association's bylaws;
- Attend all Board meetings during tenure on the Board at your own expense;
- Fill any vacancy on the Board of Directors in accordance with the Association bylaws;
- Participate on committees and task forces;
- Understand and support the policies and programs adopted by the Board of Directors;
- Assist in bringing in new members;
- Expend substantial time, energy and other resources on designated activities of the organization;
- Abide by the Code of Ethics for the Board of Directors and conduct business in an exemplary manner.

Rules

Each year roughly a third of the seats on the Board are up for election. Any member in good standing and willing to commit to serve a three-year term on the Board may submit a nomination.



Selection Criteria

The quality and balance of the Board is of higher priority than an arbitrary number of seats, so the committee will recommend a slate of candidates based solely on the merits of the addition of each candidate to the Board.

Nominating Committee

The Nominating Committee is comprised of two representatives from the current WLF Board: Amy Blaisdell, Kristy Kneiding and one regular member-at-large: Paula Tapia. Members of the Nominating Committee are required to keep all applicant information confidential and also to disclose any business relationships with any of the candidates. The Committee will meet and deliberate and select a slate of candidates based upon the Board-approved criteria listed below. That slate of candidates will be presented to the full membership for election one month prior to the annual General Meeting.

Criteria for Board Selection

- Current WLF member at the time of their election;
- Experience serving on a WLF committee;
- Ability and willingness to attend all Board meetings and to actively support the organization financially and/or through voluntary efforts;
- Demonstrated leadership and high standards of commitment to quality and ethical business practice in their industry or organization.
- Attend WLF functions

Please return your completed application via email or by mail to Paula Tapia no later than **5:00 p.m., March 27, 2015:**

By e-mail: ptapia@pacificwesternbank.com

Hardcopy:

Paula Tapia
c/o Women Leaders Forum of the Coachella Valley
74923 Hwy 111, PMB 129
Indian Wells, CA 92210



WLF Board Candidate Application Form

Name: _____
Address: _____
Telephone: _____
E-mail: _____
Company/Title: _____

CANDIDATE Questionnaire – Please answer all questions. Use additional paper if necessary.

Describe your history of involvement with WLF.

Why are you interested in service on the WLF Board of Directors and what do you think are the most important qualities of a Board Member?

What specific areas of expertise will you contribute (technology, financial, creative thinking, etc.)?

Are you familiar with WLF's "Young Women Leaders" program? Have you volunteered for this committee?

List your past and present volunteer leadership roles that will contribute to your success as a WLF Board Member.

Are you willing to attend eight (8) monthly meetings per year of the WLF Board of Directors?

On a separate sheet please share any additional information you think would be useful.